



Cavendish Close Infant and Nursery School

Newsletter 8

Monday 8th January 2024

Wood Road
Chaddesden
Derby
DE21 4LY

662239

Dear Parents and Carers,

For all our families who celebrate Christmas, I hope that you enjoyed celebrating with your family and friends. I would like to wish all our families a very Happy New Year. May 2024 be full of good health and joy for us all.

The autumn term ended rather abruptly in the middle of Storm Pia. I am so very sorry for any inconvenience that you experienced as a result of the school closure. When I arrived at school on Thursday 21st December at about 7:30am, the strength of the wind was incredible and so very exceptional. Breakfast Club families were also arriving for the Junior Academy and for our school. At about 7:45am, a huge tree fell on site, blocking the pathway to the Junior Academy entirely. Thankfully, no-one was hurt but it was a very frightening near miss. It was a huge conifer tree from a garden on Stoney Flatts Crescent. Upon closer inspection, we discovered that only half of the tree had fallen, the trunk had split down the middle. The half of the tree that was still standing was at high risk of falling and we needed to plan for it falling in every possible direction. It is for this reason, that we had to take the difficult decision to close the school site for safety reasons. Our Derby City Council professional advisor said that we could secure heras fencing to zone off the full area that the remaining tree could fall. It was just not possible to coordinate this solution in time for the final day of term. Access from our site to the Junior site was completely blocked. There was also a risk that the remaining tree could fall onto our pedestrian path and driveway and for this reason, we declared the site unsafe for our school community. Staff worked in school on the Thursday and will use their Friday hours for training this term. Thankfully, we have great neighbours on Stoney Flatts Crescent and the necessary work has taken place during the holidays. Once again, thank you for your understanding and thank goodness no one was hurt.

Welcome back to school for the first half of the Spring week. I will be sharing year group learning for this half term at the start of next week. I am hoping that you are finding the knowledge organisers and quizzes interesting and useful as you support your child's education at home.

Miss Marley, Mrs Roberts and Mrs Mills will continue to work together in Class 6 as we prepare for Miss Marley's upcoming maternity leave. The children's personal and education needs were very well met by the super team of three last term.

For children with Special Educational Needs, support plans will be reviewed, and new targets set in partnership with parents and carers this half term.

If you have any queries or feedback, please get in touch so that we can work together to make our school the best that it can be for our community. If you have a concern, we will deal with it properly and work in partnership with you to secure a positive outcome. Thank you for your continued positivity, support and understanding – it is very much appreciated. Take care.

Kind regards, *Mrs C Diffin* Headteacher

Cavendish Close Infant
School (CCIS)

Our School Vision

When our children
move on from us, we
want them to be:



Dear Cavendish Close Children,



Wishing everyone a Happy New Year for 2024. I hope that you have enjoyed the time at home with your family and friends. We are all back at school now for the Spring term. I know that you will enjoy your new and exciting learning topic.

To be happy, calm and ready for learning at school, we all need to look after ourselves. Digital devices should be turned off at least one hour before bedtime. Enjoy a bedtime story and go to bed at a sensible time.



In the morning, get up at a sensible time and be helpful at home. Put on your school uniform and remember a healthy breakfast. Arrive at school with a smile.

Best wishes from Mrs Diffin x



This half term, we would like all parents and carers to join us in school for maths workshops. Come and find out about your child's daily maths lesson and how you can help at home. Come and see what a careful counter and super problem solver your child is.

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| Tuesday 13 th February | Wednesday 14 th February | Thursday 15 th February |
| 2:15pm | 2:15pm | 2:15pm |
| Year 2 maths workshop | Reception maths workshops | Year 1 maths workshops |

We are holding a final open evening for prospective 'Reception 2024' families on Wednesday 10th January 4:00pm to 5:00pm.

All nursery parents and carers need to apply to Derby City Council for a school place by 15th January 2024.

If you know any family, friends, colleagues etc in the local area with nursery aged children who are due to start school in September 2024, please share this opportunity and encourage them to contact, visit and choose us.



Active and safe travel to school

All children need to enter school between 8:40am and 8:50am. If parents and carers need to drive to school, it is really important that you leave sufficient time to park safely away from school and walk to school safely. Please be considerate and respectful with your driving and parking, prioritise safety.

Look out for our Spring term after school curriculum club offer for this term. Please request places before the end of the week. Follow the instructions in the letter.



Parent and Carer Communication Charter

Please take time to read our parent and carer communication charter. We expect parents and carers to always be polite, respectful, positive and solution focused with all school staff.

2023.24 Academic Year Diary for Parents and Carers

Spring Term 1 2024

Monday 8th January to Friday 16th February

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| Wednesday 10 th January | Reception 2024 Open Evening 4:00pm to 5:00pm |
| Wednesday 31 st January | Coffee morning for parents and carers. More information to follow. |
| Friday 2 nd February | NSPCC number day. Children can come to school wearing 'a number' in exchange for a £1 charity donation. More information to follow. |
| Monday 5 th February | Fire safety education sessions for the Year 2 children |
| Tuesday 6 th February | Safer internet day |
| Tuesday 13 th February | Shrove Tuesday (pancake day) |
| Wednesday 14 th February | Ash Wednesday |
| Week beginning 12 th February | Maths workshops for parents and carers. More information to follow. |

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| Tuesday 13th February | Wednesday 14th February | Thursday 15th February |
| 2:15pm | 2:15pm | 2:15pm |
| Year 2 maths workshop | Reception maths workshops | Year 1 maths workshops |

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|--|---|
| Thursday 15 th February | Children break up for the half term holiday |
| Friday 16 th February | INSET day 3: School is closed to children for staff training |
| Friday 16th February | Half term holiday |

Spring Term 2 2024

Monday 26th February to Thursday 28th March

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| Thursday 7 th March | World book day. Children can come to school in their pyjamas for a bedtime reading day. |
| Friday 8 th March | England football's biggest ever football session |
| Thursday 14th March | Reception, Year 1 and Year 2 parents' evening (3:15pm to 6:15pm) |
| Monday 25 th March | Rocksteady concert for club parents and carers |
| Wednesday 27th March | Creative open afternoon for parents and carers (2:00pm) |
| Thursday 28th March | Children break up for the Easter holiday |

Summer Term 1 2024

Monday 15th April to Friday 24th May

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| Friday 24th May | Children break up for the half term holiday |
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Summer Term 2 2024

Monday 3rd June to Tuesday 23rd July

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| Monday 17 th June | INSET day 4: School is closed to children for staff training |
| Monday 1 st July | INSET day 5: School is closed to children for staff training |
| Tuesday 23rd July | Children break up for the summer holiday |



Contacting School 2023.24

Telephone 01332 662239

Please share any queries or concerns with us so that we can work together to keep your children safe, happy, and learning at school. Polite feedback and suggestions are always welcome.

Please be respectful with your communication and only email us on school days between 7:45am and 5:45pm.

Senior Leadership Team

leadership@cavclosei.derby.sch.uk

(Mrs Diffin - Headteacher, Mrs Howett - Deputy Headteacher and Early Years Foundation Stage Leader, Mrs Asghar - Assistant Headteacher and Key Stage 1 Leader)

School Office Team

admin@cavclosei.derby.sch.uk

(Mrs Tusa - School Business Manager, Mrs Kelly and Mrs Manners – School Business Officers)

Safeguarding Team

safeguarding@cavclosei.derby.sch.uk

(Mrs Diffin – Designated Safeguarding Leader, Mrs Leadbeater and Mrs Dearie – Safeguarding Champions)

Inclusion Leader

senco@cavclosei.derby.sch.uk

(Mrs Vincett) – Mrs Vincett is our Special Educational Needs Coordinator (SENCO)

Year Group Class Teachers

nursery@cavclosei.derby.sch.uk

(Mrs Howett and Mrs Orme)

reception@cavclosei.derby.sch.uk

(Mrs Carter, Miss Brown, Miss Doxey)

year1@cavclosei.derby.sch.uk

(Mrs Asghar, Mrs Merriman, Miss Marley)

year2@cavclosei.derby.sch.uk

(Mrs Asghar, Miss Luke, Miss Harker)

Breakfast Club and After School Club

clubs@cavclosei.derby.sch.uk

(Mrs Roberts – Breakfast and After School Club Leader)



Cavendish Close
Infant and Nursery School



Parent/Carer Communication Charter

Good communication between home and school is vital for the well-being of pupils, parents, carers and staff.

This Charter sets out how communication will be managed to make sure it is positive and productive.

In addition to parents' evenings, school events, etc., there may be occasions when parents or carers wish to communicate with the school directly with questions or information related to their child.

To make sure that this is effective, these principles will be applied.

If an emergency situation arises, it is important that you contact us as soon as possible and explain what has or is happening.

Our commitment as a school

We will:

- ensure that there is regular, proactive communication about your child's achievement and well-being
- respond to emails, phone calls or requests for meetings usually within three working days
- if there is an urgent matter, the school office team will ask an appropriate member of staff to deal with the issue as soon as possible
- display polite, professional conduct at all times
- acknowledge receipt of an email – and confirm that a fuller response will be sent within three working days.

Our expectations of parents and carers

You will:

- ensure that any communication with the school, whether by email or telephone, is polite and respectful
- make use of information channels in place, such as the newsletters and the school website, for keeping up to date with routine information
- give an outline of what the issue is, to make sure the query is directed to the right person
- use the most appropriate email contact from the newsletters or main reception telephone number as first point of contact
- ensure your emails are brief and clear
- refrain from sending multiple emails regarding the same query
- limit the number of people you send an email about a query
- understand that a teacher or member of staff may be unable to respond on the same day on which a query is made
- understand that teachers or other school staff will not respond outside of school hours, i.e., evenings or weekends

If there is an in-person meeting, everyone must show mutual respect. The meeting will focus on resolving the issues that are relevant to that family or pupil.

No offensive language, insults or personal attacks on school staff will be tolerated. If any such incidents occur, the meeting or call can be terminated with immediate effect.

A parent, carer or pupil may only record a meeting or conversation with the express permission of all parties to that call or meeting.

The constraints on school resources make it essential that parents and carers use authorised school procedures in order to avoid diverting time and attention that must be invested directly in pupils' learning and wellbeing.

Please note that unreasonable, abusive or offensive communication is unacceptable, and the school reserves the right to address any such problems as they feel are appropriate. This can include restricting correspondence to a specified email address, using a single person as a point of contact or using hard copy post and/or by placing restrictions on phone calls. Parents and carers have an implied licence to enter a school site, in cases where behaviour is inappropriate, threatening or argumentative, this licence can be revoked.

If a response has been given to a query, unless matters change, further responses will not be sent.

Our aim is to ensure that all communications and discussions about pupils and their families are positive and move matters forward in a mutually respectful manner.



Keeping Cavendish Close Children Safe

The best interests of children continue to come first for our Safeguarding Team.

Keeping children safe from harm is our utmost priority.

If anyone feels concerned about the safety of a child, they should act on their concern immediately.

- Parents and carers can speak to or email the Safeguarding team to make an enquiry, to ask for help or to share information: safeguarding@cavclosei.derby.sch.uk
- **Parents and carers can ring Derby Children's Social Care directly 01332 641172 (Out of hours Careline 01332 786968) to report their concerns first hand**
- Parents and carers can use the NSPCC helpline 0808 800 5000

The Safeguarding Team

Mrs Diffin

Headteacher and **Designated Safeguarding Lead**

Mrs Howett

Deputy Headteacher and Deputy Designated Safeguarding Lead

Mrs Asghar

Assistant Headteacher and Deputy Designated Safeguarding Lead

Mrs Vincett

Inclusion Leader and Safeguarding Champion

Mrs Leadbeater

Learning Mentor and Safeguarding, Attendance and Behaviour Champion

Mrs Dearie

Learning Mentor and Safeguarding and Behaviour Champion

Mrs Carter

Safeguarding Lead Teacher

Mrs Roberts

Breakfast and After School Club Safeguarding Champion

**Safeguarding is
Everyone's
Responsibility**