



Cavendish Close Infant and Nursery School

# Newsletter 5

Monday 6<sup>th</sup> November 2023

Wood Road  
Chaddesden  
Derby  
DE21 4LY

662239

Dear Parents and Carers,

I hope that you have had a happy and healthy half term break from the school routine. Halloween and Bonfire Night have been part of the holidays this year. School has reopened today for the second half of the autumn term. Seven full weeks in school will take us up to Friday 22<sup>nd</sup> December. Please remember that we have an INSET (In Service Training) day on Friday 17<sup>th</sup> November.

I have been busy decorating at home, tidying my garden for the winter and thinking ahead to Christmas! I always enjoy time reconnecting with my family and friends and enjoying life with my two incredible teenage daughters (and my super cute cockapoo Nelly-Tiger of course!) We will now get back into our good routine of looking after ourselves, working hard and netball training, playing and umpiring!

Miss Marley needed a little time away from school last half term. Mrs Roberts and Mrs Mills continued the great work in Class 6. The children settled so well into their new Year 1 routine and they enjoyed working hard and succeeding together. Miss Marley is expecting her second baby and plans to take maternity leave when her baby is born in February. The leadership team are currently considering options for Class 6 so that they continue to have a happy and successful year. I will write to the parents and carers of the children in Class 6 as our plans develop. I know that you will all join me in wishing Miss Marley a healthy pregnancy. She has a lot to look forward to in the new year.

We are so delighted with the outcomes from our recent reading assessments. The children are all working so incredibly hard in school to be super star readers. Please play your part at home as well and find time to enjoy reading with your children each day. If you sign in your children's reading diary after you have read together, your children can progress through the 'Reading Rainbow' and earn praise and rewards in school. Aim for five reads and signatures a week.

Please help your child to complete their weekly homework challenges. Your support will enable your child to make as much progress as possible with their learning.

Thank you to the parents who have put themselves forward to be a school governor. Your interest in getting involved with the strategic leadership of our school is appreciated. Mrs Manners will be coordinating an election process.

I hope that you are finding our curriculum newsletters interesting. Next week, I will share with you your children's new learning for this half term – knowledge organisers, resource hubs and quizzes.

If you have any queries or feedback, please get in touch so that we can work together to make our school the best that it can be for our community. If you have a concern, we will deal with it properly and work in partnership with you to secure a positive outcome. Thank you for your continued positivity, support and understanding – it is very much appreciated. Take care.

Kind regards, *Mrs C Diffin* Headteacher

Cavendish Close Infant  
School (CCIS)

## Our School Vision

When our children  
move on from us, we  
want them to be:



# Dear Cavendish Close Children,



I hope that you have had a great week at home. Did you do anything for Halloween or Bonfire Night?

This week, you can wear a poppy to school every day. We will be learning about 'Remembrance day.'

You will start learning a new and exciting topic this half term. What will it be? Get back into a good school routine – a bedtime story and an early night. Time for a healthy breakfast and a calm walk to school. You should be in your classroom by 8:50am.



You will have your photograph taken by Mel this week in the hall. Remember to show Mel your best smile! I love to see your smiles when you arrive at school!

Best wishes from Mrs Diffin x

Poppies will be available in school all week in exchange for a donation for the Royal British Legion's 2023 Poppy Appeal.

The children will be learning about 'Remembrance day' this week.



We are holding two open evenings this half term for prospective 'Reception 2024' families.

**Wednesday 15<sup>th</sup> November 4:00pm to 5:00pm**

**Wednesday 6<sup>th</sup> December 4:00pm to 5:00pm**

All nursery parents and carers need to apply to Derby City Council for a school place between 3<sup>rd</sup> November 2023 and 15<sup>th</sup> January 2024.

If you know any family, friends, colleagues etc in the local area with nursery aged children who are due to start school in September 2024, please share these opportunities and encourage them to contact, visit and choose us.



A professional pantomime production is visiting school on Friday 1<sup>st</sup> December for a showcase 'Snow White' performance for the children in Reception, Year 1 and Year 2. Please can all parents and carers make a £7 contribution (per child) on Parent Pay by Monday 20<sup>th</sup> November.



We are looking forward to seeing Reception, Year 1 and Year 2 parents and carers this Thursday 9<sup>th</sup> November for our Autumn Term Parents' Evening (appointments are between 3:15pm and 6:15pm).

Parents and carers coming to school for parents' evening should not drive or park on site. Parents collecting children from after school clubs may drive slowly (5mph) and park on site in designated parking spaces.

Please use our main entrance to enter and leave school.



Please note the new dates in today's newsletter, especially the Christmas dates. There are many days when children can wear a Christmas jumper with their school uniform in December.

If you have any Christmas jumpers that your children have grown out of it, please donate them to school and we will find them a new home.



## School Day Timings for 2023.24

In Nursery, children access full time (30 hour) or part time (15 hour) places.

Part time places are offered at the beginning or the end of the week.

Beginning of the week: Monday and Tuesday (full days) and Wednesday morning.

End of the week: Wednesday afternoon and Thursday and Friday (full days).

	Door opens	Registration	Home Time
Nursery Full Days	8:40am	8:50am	2:50am
Wednesday Morning Half Day	8:40am	8:45am	11:45am
Wednesday Afternoon Half Day	12:10pm	12:10pm	3:10pm

	Doors open	Morning Registration	Home Time
Reception	8:40am	8:50am	3:00pm
Year 1	8:40am	8:50am	3:10pm
Year 2	8:40am	8:50am	3:10pm

**All doors are opened at 8:40am each morning.**

**All doors are closed at 8:50am each morning for registration.**

**All children should arrive at school between 8:40am and 8:50am.**

**Children arriving after 8:50am are late. They will need to be signed into school by the adult bringing them to school. Late arrivals are monitored by the Attendance Team and parents/carers may be contacted in line with our attendance policy.**

**Do you need any help with childcare before or after the school day?**

**Breakfast Club**

From 7:45am

**After School Club**

Until 5:45pm

Mrs Roberts is our Breakfast and After School Club Leader. If you need help with childcare before or after the school day, please enquire about our fantastic provision by emailing Mrs Roberts.

[Clubs@cavclosei.derby.sch.uk](mailto:Clubs@cavclosei.derby.sch.uk)

## A reminder of key useful information

- ✓ We have a **Breakfast Club** from 7:45am and an **After School Club** until 5:45pm. Email Mrs Roberts for more information. [Clubs@cavclosei.derby.sch.uk](mailto:Clubs@cavclosei.derby.sch.uk)
- ✓ Children are **not allowed to ride bikes or scooters** on school premises for safety reasons.
- ✓ Your child needs a **waterproof coat with a hood** every day. Please ensure that all your child's clothes are named.
- ✓ Your child will need **sturdy school shoes** every day. Heels and slip on shoes etc are not allowed as they are not safe for outdoor play and PE.
- ✓ Reception, Year 1 and Year 2 children need a PE kit in school every day. Children need a **drawstring bag** (not a rucksack) with a **white T-shirt** and a **pair of black or navy shorts** – both named. Pumps are not required as children will go to the hall in their shoes and take part in indoor PE with bare feet.
- ✓ Children are **not allowed to wear jewellery** to school. Only one single pair of studs is allowed. These will need to be removed or covered with micropore tape for PE
- ✓ Your child should not bring any belongings, toys, or resources into school from home. Children are not allowed to bring digital devices to school.
- ✓ All children in nursery and school need a book bag. Please use our wallet style bookbags with small handles, they can be purchased from our school office. Your child needs to bring their **bookbag and diary** to school every day. Your child can have **one keyring** on their bookbag if they would like to personalise it.
- ✓ Your child has their own **water bottle** in their classroom and a **piece of fruit** is available every day at snack time. Your child should not bring any drinks or snacks from home.
- ✓ We encourage as many Reception, Year 1 and Year 2 children as possible to have a 'funded' **school dinner**. Our meals are made on site by our catering team. You can access our new [menu](#) so that you and your child know what to expect for dinner every day. Our menu is based on our children's favourite meals. Your child will be well supported at dinner time. If there is a day where you know your child will not enjoy a school dinner, they can bring a healthy packed lunch and a drink.
- ✓ Children are encouraged to **read daily** at home with an adult signing the reading diary so that children can progress on the 'Reading Rainbow'. To build children's fluency and independence, it is helpful for them to read their books more than once. Please find time for regular reading at home.
- ✓ Reception, Year 1 and Year 2 children can access **Numbots** and **Education City** using their own log in details and continue learning at home.

**Our uniform plays a key role in promoting the ethos of our school. It provides children with a sense of belonging and identity and sets an appropriate tone for education.**

- **School logo jumper/cardigan** (branded) or **Royal blue jumper/cardigan** (generic)
- **White polo t-shirt**
- **Black/grey pinafore dress, skirt, trousers, shorts**
- **Black/grey/white tights, socks**

# Every day at school counts

Enable your child to achieve their best educational outcomes by being an...

## Attendance HERO.

Please do not book any term time holidays during this academic year as holiday absence will be unauthorised and parents/carers risk being fined by Derby City Council.

**Securing good attendance and punctuality is a key priority for our school this.**

Mrs Asghar is our Attendance Leader and she will be carefully tracking children's attendance where it falls below our school target of 96%.

**Children's attendance is good if it is 96% or above.**

Here

Every day,

Ready and

On time

Every day, our children work towards our STAR expectations:



### Safety on Wood Road

Please play your part and help to keep our school community safe.

- ✓ Please park considerately away from school and walk. Do not park in front of the gates or on the zigzag lines. Do not park on corners, on pavements or blocking driveways at all. If you need to drive to school, then park safely and considerately away from school and walk. Please allow sufficient time for this.
- ✓ Please drive slowly on Wood Road. Do not make a 'U-Turn' on Wood Road outside school – this is not safe or considerate. Do not stop in the middle of the road to drop off adults and children. Do not mount the kerbs or park on the pavements.
- ✓ Please keep moving when walking and keep the paths clear. Do not gather or wait by the gates – this is not a helpful meeting point.
- ✓ Please do not stand and smoke by the Wood Road gates. This is not the welcome we want for our families. Please be considerate. Smoking and vaping are not allowed on the school site.

Derby City Council Public Protections Officers and members of our Safer Neighbourhood Policing Team do visit us where possible so that we can challenge parents and carers who do not drive, park, or behave safely in the local area. Together, we can keep the Cavendish Close children safe and our local residents happy.

## 2023.24 Academic Year

### Autumn Term 2 2023

**Monday 6<sup>th</sup> November** to Friday 22<sup>nd</sup> December

Monday 6 <sup>th</sup> November	Poppies available in school for a donation for the Royal British Legion
Wednesday 8 <sup>th</sup> November	School photographer taking nursery and reception photographs
Thursday 9 <sup>th</sup> November	School photographer taking Year 1 and Year 2 photographs
	Reception, Year 1 and Year 2 parents' evening (3:15pm to 6:15pm)
Monday 13 <sup>th</sup> November	Anti-bullying week. Children can come to school wearing 'Odd Socks' to embrace diversity.
<b>Wednesday 15<sup>th</sup> November</b>	<b>Reception 2024 open evening for children and their families who are due to start school in September 2024 – 4:00pm to 5:00pm</b>
<b>Friday 17<sup>th</sup> November</b>	<b>INSET day 2: School is closed to children for staff training</b>
Friday 24 <sup>th</sup> November	Reception Health Rescreening (catch up date)
Friday 1 <sup>st</sup> December	Snow White pantomime production in school. All Reception, Year 1 and Year 2 parents/carers to contribute £7 (per child) via Parent Pay for this experience by 20 <sup>th</sup> November please <b>Children can wear a Christmas jumper with their school uniform</b>
Wednesday 6 <sup>th</sup> December	<b>Children can wear a Christmas jumper with their school uniform</b>
<b>Wednesday 6<sup>th</sup> December</b>	<b>Reception 2024 open evening for children and their families who are due to start school in September 2024 – 4:00pm to 5:00pm</b>
Week beginning Monday 11 <sup>th</sup> December	Christmas nativity performances for parents and carers

Nursery group nativity performances to be confirmed

Class 1	Class 2	Class 3	Class 4	Class 5	Class 6	Class 7	Class 9
9:30am	10:30am	9:30am	10:30am	9:30am	10:30am	9:30am	10:30am
Monday 11 <sup>th</sup> December	Tuesday 12 <sup>th</sup> December	Thursday 14 <sup>th</sup> December	Friday 15 <sup>th</sup> December				

Wednesday 13 <sup>th</sup> December	Christmas dinner day <b>Children can wear a Christmas jumper with their school uniform</b>
Tuesday 19 <sup>th</sup> December	Year 1 and Year 2 Christmas parties – Children can come to school in party clothes with sensible, sturdy footwear
Wednesday 20 <sup>th</sup> December	Nursery and Reception Christmas parties – Children can come to school in party clothes with sensible, sturdy footwear
Monday 18 <sup>th</sup> December	Rocksteady concert for club parents and carers
<b>Friday 22<sup>nd</sup> December</b>	<b>Children can wear a Christmas jumper with their school uniform</b> <b>Children break up for the Christmas holiday</b>

### Spring Term 1 2024

**Monday 8<sup>th</sup> January** to Friday 16<sup>th</sup> February

Week beginning 12 <sup>th</sup> February	Maths workshops for parents and carers
Friday 16 <sup>th</sup> February	<b>INSET day 3: School is closed to children for staff training</b>
<b>Friday 16<sup>th</sup> February</b>	<b>Children break up for the half term holiday</b>

### Spring Term 2 2024

**Monday 26<sup>th</sup> February** to Thursday 28<sup>th</sup> March

Thursday 7 <sup>th</sup> March	World book day
Thursday 14 <sup>th</sup> March	Reception, Year 1 and Year 2 parents' evening (3:15pm to 6:15pm)
Monday 25 <sup>th</sup> March	Rocksteady concert for club parents and carers
Wednesday 27 <sup>th</sup> March	Creative open afternoon for parents and carers (2:00pm)
<b>Thursday 28<sup>th</sup> March</b>	<b>Children break up for the Easter holiday</b>
<b>Summer Term 1 2024</b>	
<b>Monday 15<sup>th</sup> April</b> to Friday 24 <sup>th</sup> May	
<b>Friday 24<sup>th</sup> May</b>	<b>Children break up for the half term holiday</b>
<b>Summer Term 2 2024</b>	
<b>Monday 3<sup>rd</sup> June</b> to Tuesday 23 <sup>rd</sup> July	
Monday 17 <sup>th</sup> June	<b>INSET day 4:</b> School is closed to children for staff training
Monday 1 <sup>st</sup> July	<b>INSET day 5:</b> School is closed to children for staff training
<b>Tuesday 23<sup>rd</sup> July</b>	<b>Children break up for the summer holiday</b>



## Contacting School 2023.24

Telephone 01332 662239

Please share any queries or concerns with us so that we can work together to keep your children safe, happy, and learning at school. Feedback and suggestions are always welcome.

**Please be respectful with your communication and only email us on school days between 7:45am and 5:45pm.**

### Senior Leadership Team

[leadership@cavclosei.derby.sch.uk](mailto:leadership@cavclosei.derby.sch.uk)

(Mrs Diffin - Headteacher, Mrs Howett - Deputy Headteacher and Early Years Foundation Stage Leader, Mrs Asghar - Assistant Headteacher and Key Stage 1 Leader)

### School Office Team

[admin@cavclosei.derby.sch.uk](mailto:admin@cavclosei.derby.sch.uk)

(Mrs Tusa - School Business Manager, Mrs Kelly and Mrs Manners – School Business Officers)

### Safeguarding Team

[safeguarding@cavclosei.derby.sch.uk](mailto:safeguarding@cavclosei.derby.sch.uk)

(Mrs Diffin – Designated Safeguarding Leader, Mrs Leadbeater and Mrs Dearie – Safeguarding Champions)

### Inclusion Leader

[senco@cavclosei.derby.sch.uk](mailto:senco@cavclosei.derby.sch.uk)

(Mrs Vincett) – Mrs Vincett is our Special Educational Needs Coordinator (SENCO)

### Year Group Class Teachers

[nursery@cavclosei.derby.sch.uk](mailto:nursery@cavclosei.derby.sch.uk)

(Mrs Howett and Mrs Orme)

[reception@cavclosei.derby.sch.uk](mailto:reception@cavclosei.derby.sch.uk)

(Mrs Carter, Miss Brown, Miss Doxey)

[year1@cavclosei.derby.sch.uk](mailto:year1@cavclosei.derby.sch.uk)

(Mrs Asghar, Mrs Merriman, Miss Marley)

[year2@cavclosei.derby.sch.uk](mailto:year2@cavclosei.derby.sch.uk)

(Mrs Asghar, Miss Luke, Miss Harker)

### Breakfast Club and After School Club

[clubs@cavclosei.derby.sch.uk](mailto:clubs@cavclosei.derby.sch.uk)

(Mrs Roberts – Breakfast and After School Club Leader)





# Keeping Cavendish Close Children Safe

The best interests of children continue to come first for our Safeguarding Team.

**Keeping children safe from harm is our utmost priority.**

If anyone feels concerned about the safety of a child, they should act on their concern immediately.

- Parents and carers can speak to or email the Safeguarding team to make an enquiry, to ask for help or to share information: [safeguarding@cavclosei.derby.sch.uk](mailto:safeguarding@cavclosei.derby.sch.uk)
- **Parents and carers can ring Derby Children’s Social Care directly 01332 641172 (Out of hours Careline 01332 786968) to report their concerns first hand**
- Parents and carers can use the NSPCC helpline 0808 800 5000

## The Safeguarding Team

*Mrs Diffin*

Headteacher and **Designated Safeguarding Lead**

*Mrs Howett*

Deputy Headteacher and Deputy Designated Safeguarding Lead

*Mrs Asghar*

Assistant Headteacher and Deputy Designated Safeguarding Lead

*Mrs Vincett*

Inclusion Leader and Safeguarding Champion

*Mrs Leadbeater*

Learning Mentor and Safeguarding, Attendance and Behaviour Champion

*Mrs Dearie*

Learning Mentor and Safeguarding and Behaviour Champion

*Mrs Carter*

Safeguarding Lead Teacher

*Mrs Roberts*

Breakfast and After School Club Safeguarding Champion

**Safeguarding is  
Everyone’s  
Responsibility**