



Full governing board terms of reference

FULL GOVERNING BOARD

Purpose:

Our board has 3 strategic core functions:

- Ensuring clarity of vision, ethos and strategic direction
- Holding executive leaders/headteacher to account for the educational performance of the organisation/school and its pupils, and the performance management of staff
- Overseeing the financial performance of the organisation/school and making sure its money is well spent

The main responsibilities to be managed by the board are outlined below.

Membership: 9 governors. A chair and vice-chair will be elected and a clerk will be appointed.

Quorum: 5 governors or if any vacancies within the year, half the number on the board rounded up.

Meetings: The board will meet at least 6 times a year. Minutes of the meetings will be shared with the board using Governor Hub and made available to the public upon request.

Policies and compliance: The board will review and ratify the following policies:

- Special educational needs and disability policy and information report
- Health and safety policy
- First aid in schools policy
- Governor visits policy
- Anti-bullying policy
- Attendance policy
- Behaviour policy, including principles
- Exclusion policy
- Child protection and Safeguarding policy and procedures (DDSCP policy)
- Children with health needs who cannot attend school policy
- Online safety policy
- Statement of procedures for dealing with allegations of abuse against staff (DDSCP policy)
- Early career teachers policy
- Equality information and objectives statement

- Supporting pupils with medical conditions policy
- Uniform policy
- Code of conduct for employees (DCC policy)
- Disciplinary policy (DCC policy)
- Grievance and collective grievance policy (DCC policy)
- Pay policy, including teaching staff (DCC policy)
- Complaints procedure, including policy for managing serial and unreasonable complaints
- Data protection policy (DPO policy)
- Nursery admissions policy
- Whistleblowing procedure

Monitoring: The board will be responsible for:

- Monitoring pupil premium spending
- Ensuring that the National Curriculum is taught to all pupils
- Checking that the statutory required information is published on the school's website
- Ensuring that health and safety regulations are followed

Approved by the governing board: 10/10/2023

Next review date: Autumn 2024