

Whole Governing Body Remits

1. Changes to the Instrument of Government, including terms of office
2. To appoint, elect, suspend or remove governors (refer to the guide to the law for specific requirements)
3. To appoint associate members and determine voting rights on committees
4. To elect or remove the chair
5. To elect or remove the vice-chair
6. To appoint link or designated governors, for example performance management, child protection and complaints
7. To decide on additional attendance at full governors' meetings
8. To decide the arrangements for full governing body meetings (legal minimum 3 per year)
9. To review the procedures of meetings, for example code of conduct, standing orders, decision planner
10. Establishment and membership of committees: their terms of reference and remits, (the Governing Body can delegate the review of committee terms of reference and remits to each committee), including selection panels for head teacher and deputy head teacher recruitment.
11. To establish a current register of Pecuniary and Business interest of governors, Head teacher and other staff involved in the financial management of the school and oversee its maintenance
12. To publish proposals for alteration, change of category or closure of the school
13. To ensure that the school meets for 380 sessions in a school year
14. To approve the Annual Budget Plan* and Best Value statement
15. To establish the financial limits of delegated authority to enter into commitments and to authorise payments
16. To approve a written description of financial systems and procedures in line with the LA's scheme for financing schools
17. To recruit a new head teacher
18. To recruit a new deputy head teacher
19. Ratification of the appointment of a head teacher and deputy head teacher (including temporary appointments)
20. To determine the arrangements for the appointment of all other staff
21. To recruit staff on the leadership spine
22. To appoint and dismiss the clerk to governors (and clerk to committee(s), if this is a different individual or post)
23. To participate in the school self review process including the review of the governing body effectiveness
24. Setting the Individual School Range (ISR)
25. Decision to federate or form joint committees with other schools.
26. To consider whether or not to exercise delegation of functions to individuals or committees
27. To decide to offer additional activities under extended schools provision - or to cease provision
28. To ensure the school is working to the School Financial Value Standard (SFVS)
29. To appoint a clerk to the Discipline Committee (who is not a governor or the head teacher)
30. To monitor and review pupil attendance
31. To establish and monitor a governors expenses scheme

32. To decide on arrangements for Collective Worship
33. To delegate policies to committees and to approve new policies or amendments to policies
34. To ensure that sex education is delivered in a way which encourages pupils to have due regard to moral considerations and the value of family life (All Secondary Schools (compulsory) Primary Schools (to decide to deliver Sex Education)
35. To prohibit political indoctrination and secure a balanced treatment of political issues
36. To appoint a governor to investigate complaints against the Head teacher and investigate allegations of financial irregularities where the head teacher is implicated

Chair's signature _____ Date _____
 (Chair of governing body)

14* Derby City Council provide information and guidance within the LA's scheme for financing schools. This function can be delegated to the Finance committee

Documents/Policies to be developed reviewed and agreed by the full governing body

1. Code of Conduct
2. Standing Orders
3. Governing Body and Committee Decision Planner
4. Chair and Vice Chair Election Guidance
5. Allowances and Expenses
6. Induction Policy for new governors
7. Register of Business Interest for staff and governors
8. Instrument of Government

Chair's signature _____ Date _____
 (Chair of governing body)