

Cavendish Close Infant and Nursery School

Person Specification

Post: Catering Assistant

Job criteria will be assessed either on application (A) or on interview (I) or both (AI).

Essential Criteria		Desirable Criteria	
Experience			
Food hygiene procedures	A/I	First Aid procedures	A/I
		Health and Safety procedures	A/I
		Child Protection procedures	A/I
		COSHH procedures	A/I
Qualifications			
Enhanced DBS clearance	A/I	First Aid certificate	A/I
Basic Food Hygiene Certificate	A/I		
Knowledge and Experience			
Working in a Commercial Kitchen	A/I	Working as a Catering Assistant	A/I
Working as part of a team	A/I	Working in a school environment	A/I
Ability to work independently using initiative	A/I		
Personal Qualities			
Can communicate effectively with pupils and staff	A/I	Willingness to access training and qualifications relevant to the role	I
Ability to multi-task	A/I	Willingness to contribute to the wider life of the school	
Ability to remain calm when working under pressure	A/I		
Have excellent interpersonal skills	A/I		
Be a team player, adaptable and supportive of colleagues	A/I		
Have a good sense of humour, good common sense and be cheerful and polite	A/I		

Be well organised	A/I		
Be flexible in approach to working practices	A/I		
Willingness to attend training	A/I		
Willingness to take on extra responsibility as and when requested	A/I		
Fit and able to work a whole shift on their feet	A/I		

This school is committed to safeguarding and promoting the welfare of the children and young people and all staff, volunteers and students are expected to support and share in this commitment.