



Cavendish Close Infant and Nursery School
Wood Road
Chaddesden
Derby
DE21 4LY

Headteacher
Mrs C Diffin

Telephone
01332 662239

Email
admin@cavclosei.derby.sch.uk

Web
www.cavclosei.derby.sch.uk

5th March 2021

Full School Return 8th March 2021

Essential Parent and Carer Expectations

Coronavirus still poses a risk to our school community; we need to work together to implement many strict control measures to make our school as safe as it can be for families and staff.


Our 'Full School Return Risk Assessment' and supplementary specific Risk Assessments have been reviewed and approved by our Governing Board, Derby City Council and Elite Safety in Education – the registered safety company that provides our specialist Health and Safety support.

Each class grouping is a different 'bubble'. There will be minimal opportunities for children to mix with children from another class bubble. We must minimise the number of contacts that a child has during the school day. We must maximise distancing between class bubbles.

We will keep class bubbles apart as they arrive and leave school. Each class bubble will continue to have its own staggered start and finish time. All children will be in school for 6 hours each day. All children will access 5 hours of teaching time and a 1-hour dinner time. All children will have a morning and afternoon outdoor PE session.

	Teacher	Arrival time	Collection time
Early Year Foundation Stage - Nursery			
Nursery Bubble	Mrs Howett (full days)	8:50am	2:50pm
Early Years Foundation Stage – Reception			
Classroom 1 Bubble	Mrs Smith/Miss Marley	9:00am	3:00pm
Classroom 2 Bubble	Miss Brown	9:10am	3:10pm
Classroom 3 Bubble	Mrs Orme	9:20am	3:20pm
Key Stage 1 – Year 1			
Classroom 4 Bubble	Miss Doxey	8:40am	2:40pm

Classroom 5 Bubble	Mrs Unwin-Rose	8:50am	2:50pm
Classroom 6 Bubble	Miss Luke	9:00am	3:00pm
Key Stage 1 – Year 2			
Classroom 7 Bubble	Mrs Merriman	9:10am	3:10pm
Classroom 8 Bubble	Mrs Asghar	9:20am	3:20pm
Classroom 9 Bubble	Miss Harker	9:30am	3:30pm

	
<p>Parents and carers must socially distance and stay apart on site.</p>	<p>Parents and carers must wear face masks on site. Please have a visible exemption badge if you are not able to wear a face mask for a short amount of time on site.</p>

Fruit Snack and Water Bottle

Children are offered a fruit or vegetable snack during the morning.

Every child in school has their own clear, named water bottle with their own lid. Class bubble staff will ensure that the bottles are kept clean and filled with fresh water each day. Once a week, the bottles and lids are sterilised.

School Meals

We choose to offer benefits related free school meals to eligible Nursery children. Other Nursery parents and carers can pay for a school meal. Nursery meals will be eaten in the Nursery.

We offer **universal infant free school meals** to all children in **Reception, Year 1, and Year 2**. We strongly recommend that parents and carers take up this hot meal offer.

We are starting to develop our menu gradually despite ongoing staffing shortages in the kitchen. We have reintroduced a second option on two days and added salad on one day. It will be the same menu every week – a main, a dessert with fruit and a drink each day. We have chosen ‘children’s favourites’ to maximise take up.

Children will choose their drink – milk or water – before taking their meal tray to their class bubble area in the hall to eat their meal. Class bubble Teaching Assistants will support children during

mealtimes, alongside Midday Supervisors. Children are well supported in the hall. Each class bubble has a 30-minute time slot in the hall to eat their meal.

If you would prefer your child to bring a packed lunch, please send a healthy, appropriately sized packed lunch with packaging that your child can manage independently. Nuts are not allowed and only one treat for dessert.

Breakfast Club and After School Club

Our Breakfast Club remains open for a limited number of children with strict control measures in place. Breakfast Club starts at 7:45am and children will be taken to their class bubble at the correct start time. Children will be served a breakfast of their choice and they will be able to play with a given set of resources. Children from different class bubbles will be expected to play apart from each other. Siblings from Cavendish Close Junior Academy will be able to attend in a family bubble.

We are now working towards being able to reopen our After School Club after the May half term holiday. We are not currently able to arrange for the same staff to deliver this provision. It would be extremely challenging to keep children in their class bubbles – up to 10 groups – for almost 3 hours. We feel that the risks are too high currently. We are sorry for the ongoing inconvenience and frustration that this may continue to cause some of our working parents and carers, however, safety must continue to be prioritised. We need more time to consider how to make this provision work alongside our other wider protective measures.

Mrs Roberts is our Breakfast and After School Club Leader and can be contacted with any enquiries. Clubs@cavclosei.derby.sch.uk

Clubs

Sadly, we will not be running any dinner time or after school clubs until further notice. We would like all children to settle back into the new school routine before we start developing our club offer again. We have well established links with Premier Sport clubs, Rock Steady music lessons and Jumping Clay creative lessons and we look forward to welcoming them back into school later when it will hopefully be safer for children to mix with friends from other classes.

Educational Visits

We will not be booking any educational visits this year.

Events and Performances for Parents and Carers

We will not be planning any events or performances until further notice due to the need for ongoing COVID restrictions.

Asymptomatic testing information for parents and adults in households with children at school

Undertaking regular, rapid coronavirus (COVID-19) testing helps reduce transmission of the virus. Parents and other adults in households with children at school, who do not have symptoms, can now access regular, rapid coronavirus (COVID-19) testing. This includes childcare and support bubbles.

Tests are fast, easy, and completely free. There are [different ways](#) for a household, childcare or support bubble to collect their test to take at home, twice-weekly:

- by collecting a home test kit from a local test site – anyone aged 18 or over can collect 2 packs of 7 tests. Our local site is at Sussex Circus, Chaddesden.
- by ordering a home test kit online if you cannot get to the Sussex Circus test collection point.

If you have any queries about the tests, and you live in England, please call 119 (free from mobiles and landlines). Lines are open every day from 7am to 11pm.

Children of primary school age (and below) without symptoms are **not** being asked to take a test.

Testing is voluntary, but strongly recommended to all who are eligible.






Alongside the vaccine, washing hands, wearing face coverings, and maintaining social distancing, rapid testing plays a vital role in reducing transmission rates. Getting into the habit of regular testing as part of our everyday lives will help us all to play our part and do what we can to protect each other.

PLEASE support a safe return to school by testing all the adults in your household and childcare/support bubble twice a week.

Collecting test kits from Sussex Circus is so easy. You do not need an appointment or any paperwork. Simply say you are in a household/bubble with a school aged child.

Here are some of the actions that we are taking to minimise the risk of the virus spreading:

Our Expectations of Parents and Carers

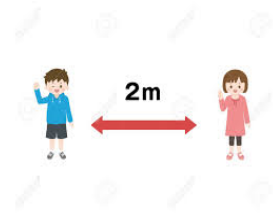
	<p>Children will be in class groups that we are calling 'bubbles'. There will be no more than 30 children in a class bubble.</p> <p>Children will remain in the same class bubble all day. They will eat together and go outside together.</p> <p>There will be minimal mixing with children from other class bubbles.</p>
	<p>Do not come to school if anyone in your household has a coronavirus symptom.</p> <p>Anyone with a symptom should access a PCR test.</p> <p>You must tell us if someone in your household has developed a coronavirus symptom.</p> <p>Coronavirus symptoms include: <u>a new, continuous cough, a high temperature, loss of/change in sense of taste or smell.</u></p> <p>You could check your child's temperature in the morning before school.</p>
	<p>Parents and carers should avoid coming to school on a bus or in a taxi where possible.</p> <p>Children must not ride bikes or scooters on school premises.</p>
	<p>If your child is well and no one in your household has coronavirus symptoms, then your child should attend school.</p> <p>Medical appointments should be made outside of the school day. Children should not be brought to school late or collected from school early. Term time holidays will not be authorised.</p> <p>If your child is unwell, ring school before 8:30am, stating your child's name and the reason for their absence 01332 662239.</p> <p>School will follow up all absences in line with our Attendance Policy.</p>
	<p>We have a one-way system on the school site and around the building. There are signs and floor markings to help guide families. Mrs Leadbeater and Mrs Dearie will be outside, where possible, to enforce our one-way system. Keep left and follow the building all the way round before heading back down the drive. Be on time and keep moving.</p> <p>Remember to socially distance from other parents and carers. Face masks must be worn on site.</p>



Each class bubble has its own arrival and collection time and place to minimise congestion on site and social mixing. **Please arrive on time.**

Being early or late is not helpful and risks the safety of other class bubbles.

Parents and carers must not meet and wait on site as this is not safe. Gathering on site is not safe or permitted and you will be politely asked to disperse and move on.



Children should be brought to school by 1 adult only. Parents and carers must not bring spouses, partners, extended family members or friends on site.

Parents and carers must prepare their child and say goodbye away from the correct entrance door. There are floor markings and parents and carers must not come within 2 metres of staff or doors. Please respect other families by not blocking the path. If you need to wait, stand by the building, allowing others to pass safely. Always stay at least 2 metres away from others. When your child has entered school safely, please move on promptly around the one-way system and off site.

There will not be time for conversations with classroom staff before school. Please pass on a quick message and move on or telephone school to share information or request a telephone call from the class team.



Please do not be late for your child's safe arrival time. We really need all parents and carers to try their absolute best, every day, to be on time.

Please do not request to take your child home earlier than their safe collection time. Please do not be late collecting your child.

The staggered drop off and collection times are essential to reduce social mixing. We really need your co-operation and best endeavours. We are extremely grateful for your patience, understanding and co-operation.







Please be on time.



Children should wear **school uniform** every day. All items of clothing need to be named.

Your child needs **sturdy footwear** that is suitable for outdoor learning. Slip on shoes and boots/shoes with heels are not allowed. Avoid laces and avoid buying sandals this summer. Sturdy shoes are required for outdoor daily PE.

If your child has pierced ears, one pair of small studs are allowed. Hoop earrings or drop earrings are not allowed. No other jewellery is allowed.

	<p>A waterproof coat with a hood and a named sun hat will allow your child to play outside in all weather.</p> <p>Ring the school office if you would like to safely purchase school uniform.</p>
 <p>NO BACKPACKS</p>	<p>Children should only bring their thin school book bag with no more than 2 keyrings on. Please avoid buying a thick satchel style bookbag with a strap as these do not fit into children's trays easily.</p> <p>Ring the school office if you would like to safely purchase a book bag.</p>
	<p>Children do not need to bring a PE kit to school currently. All PE will be taught outdoors during the 3 daily outdoor learning times for each class bubble.</p> <p>Children should not bring any belongings from home.</p>
	<p>If parents and carers wish to communicate with staff, they should ring or email school. The start and end of the school day is a busy time and safety is the priority. Please be patient and considerate.</p> <p>Parents and carers must respect social distancing (2 metres) at all times and not approach staff.</p> <p>Parents and carers should not enter our school reception without wearing a face mask. Ring or email school where possible.</p>
	<p>Children will be asked to wash their hands thoroughly when they arrive at school. Children going upstairs will be asked to use hand sanitiser before holding onto the stair rail.</p> <p>Handwashing will take place throughout the day. Children will continue to be taught about good hygiene.</p> <p>Children will wash their hands when they return from outdoor learning sessions and before eating.</p>
	<p>Children are expected to 'catch' coughs and sneezes in tissues or in their elbows. All used tissues will be put straight into bins before hand washing.</p> <p>The "catch it, bin it, kill it" approach is now part of the school routine.</p> <p>Children will be taught about the importance of good respiratory hygiene.</p>
	<p>Children will have their own space at a table and their own set of 'high touch' stationery. There will be minimal sharing of resources. Children will not sit around tables; they will all face the same direction. Tables will be cleaned during the day.</p> <p>In classrooms, we will still have construction areas and creative areas etc, however, there will be limited resources, fewer children able to use them at any one time and regular cleaning.</p>



Children will be taught to keep their hands to themselves and not to touch each other or staff where possible.

Children should stay 2 metres away from staff where possible.



Class bubbles will have a **staggered 30-minute mealtime** in the hall. 30 minutes should be sufficient time for all children to complete their meals. Class bubbles will be kept apart as much as possible with no more than 3 class bubbles in the hall at any one time. Tables will be cleaned before being used by new class bubbles. Mixing will be minimised.



Class bubbles will have **3 staggered outdoor learning sessions** each day. We have three separate playgrounds for the 3 class bubbles from the same year group. Class bubbles will always access the same allocated playground. Class bubbles will not mix outside.



Each ground floor classroom (Nursery and Reception) has its own set of 3 toilets.

The 3 first floor Year 1 classrooms share a set of 4 unisex toilets.

The 3 first floor Year 2 classrooms share a set of 4 unisex toilets.

Children are expected to flush the toilet after use and wash their hands thoroughly with soap afterwards.

Toilets are cleaned 3 times a day.



Doors and windows will be open throughout school to aid ventilation during the day. Extra layers will be required on cold days.



Children will not go to the hall for assembly or PE. There will be no communal events.







Enhanced cleaning will happen throughout the day, especially the wiping of frequently touched surfaces, for example, door handles, stair rails and tables. Toilets will be cleaned three times a day.



Staff wear face masks at all times, except for when they are socially distanced in their own bubble.




Staff will need to wear PPE if they are required to administer First Aid or Intimate Care.

Please do not send children into school with a face covering. Children will not wear face coverings in school.

	<p>If your child develops a coronavirus symptom during the day, they will be isolated immediately, and arrangements will be made for them to go home as soon as possible. Parents and carers need to be ready and willing to book a test immediately and share the result as soon as it is available.</p> <p>https://www.cavclosei.derby.sch.uk/wp-content/uploads/2020/05/NHS-Symptoms-Poster.pdf</p>
	<p>Parents and carers must engage with the NHS Test and Trace process and provide details of anyone they have been in contact with if they were to test positive for coronavirus.</p> <p>You may be required to collect and isolate your child for 10 days if we identify that they have been in close contact with someone who has tested positive for Coronavirus.</p>
	<p>You must tell us if your child is clinically extremely vulnerable. Please discuss returning to school with your child's health professional. You should tell us if your child lives in a household where someone is clinically extremely vulnerable.</p> <p>You must tell us if your child is clinically vulnerable. Please discuss returning to school with your child's health professional. You should tell us if your child lives with someone who is clinically vulnerable.</p> <p>https://www.cavclosei.derby.sch.uk/wp-content/uploads/2020/06/Clinically-Vulnerable-Criteria.pdf</p> <p>You must tell us if your child has an impaired immune system or medical condition that means that they are vulnerable to infection.</p>
	<p>It is not advisable for your child to attend more than one setting at this time. You must tell us if your child needs to attend another setting.</p>

Keeping children and staff safe is our utmost priority. These strict control measures are for the safety of you, your child, and your family. They are also for the safety of our staff and their families. We must work together for the safety of our school community.

With your support, your child will settle back into school well and adapt the school routine quickly.

Please help your child to be 'school ready' every day		
Re-establish a calming bedtime routine between 7pm and 8pm. Turn screens off at least 1 hour before bedtime.	Re-establish a positive morning routine with enough time for a healthy breakfast lots of conversation.	Find time to enjoy reading every day . Children will be rewarded at school for reading at home.
		

All staff, children and their household family members must access a coronavirus test if they display symptoms. We will take swift action, in partnership with our local health protection team, if we are aware that someone who has attended school has tested positive for coronavirus.

For children who are well but isolating at home, we will offer **'Remote Education'**.

We are looking forward to welcoming back all children this March. We have a **'Recovery Curriculum'** to help all children to reconnect and make up for lost teaching time.

Thank you so much for your continued patience, honesty, support and understanding – It is much appreciated.

Kind Regards

Mrs C Diffin

Mrs Diffin
Headteacher

