



Please ensure your child is an attendance HERO and arrives at school **ON TIME** at the start of their Bubble.

- ❖ It is always **BETTER** for your child to start the day **CALMLY** with their friends.
- ❖ Children **DO NOT** like to be late, they do not like to enter the classroom late or miss the important start of the day.



LATE PROCEDURE

	Teacher	Arrival time	Collection time
Early Year Foundation Stage - Nursery			
Nursery Bubble	Mrs Howett	8:50am	2:50pm
Early Years Foundation Stage – Reception			
Classroom 1 Bubble	Mrs Smith	9:00am	3:00pm
Classroom 2 Bubble	Miss Brown	9:10am	3:10pm
Classroom 3 Bubble	Mrs Orme	9:20am	3:20pm
Key Stage 1 – Year 1			
Classroom 4 Bubble	Miss Doxey	8:40am	2:40pm
Classroom 5 Bubble	Mrs Unwin-Rose	8:50am	2:50pm
Classroom 6 Bubble	Miss Luke	9:00am	3:00pm
Key Stage 1 – Year 2			
Classroom 7 Bubble	Mrs Dalton	9:10am	3:10pm
Classroom 8 Bubble	Mrs Asghar	9:20am	3:20pm
Classroom 9 Bubble	Miss Harker	9:30am	3:30pm

If your child is in a: **Ground Floor Classroom** – knock on the door and wait patiently. This will disrupt the other children’s learning, however this is the safest option.

First Floor Classroom – if you arrive late after you bubble time in Year 1 or Year 2, there will be a waiting area on the big playground.

Please respect ‘social distancing’ by waiting apart to keep you and the children **SAFE**.

Wait patiently until a member of staff is able to escort your child to their bubble.



Should your child be **LATE** this will be recorded as an **UNAUTHORISED** absence. This will affect your child’s overall attendance for the duration of the year.

PUNCTUALITY

We will be monitoring your child’s attendance **DAILY**.

You will receive regular text messages about your child’s attendance.



Please **BE ON TIME!**

