

**Cavendish Close Infant and Nursery School**

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Acting Headteacher

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Thursday 4th June 2020

Dear Parents and Carers,

I hope that you are all safe and well. As I write to you, we are on track to reopen school for the deep cleaning to begin on Monday 8th June. Leaders, teachers, and Teaching Assistants will then be able to access school on Tuesday 9th June to finish preparing school. During this day, there will also be staff training in relation to the protective measures that we are implementing.

Since I last wrote to you, we have continued to receive requests from parents and carers for Key Worker School Places. As numbers have continued to increase, we have needed to adjust our planning so that we can safely cater for these priority children.

We will now need to use 6 of our 10 classrooms for the children of key workers and vulnerable children. We are calling each new grouping a 'bubble'. Each bubble will have the same teacher and/or Teaching Assistant each day and the children in the bubble will remain the same. There will be minimal opportunities for children to mix with children from another bubble.

The Government have said that in the Early Years Foundation Stage (Nursery and Reception), group sizes should be kept to a maximum of 8 children. In Key Stage 1, our group sizes will be kept to a maximum of 10 children. This is to support social distancing.

Each bubble will have its own staggered start and finish time with all children being in school for 6 hours. These are the classrooms that will be used for the children of key workers and vulnerable children.



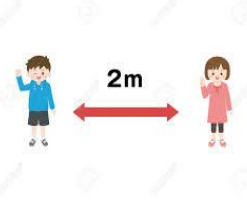



| | Key Worker and Vulnerable Children | Arrival time | Collection time |
|---------------------------|---|---------------------|------------------------|
| Nursery Bubble | Nursery children | 9:20am | 3:20pm |
| Classroom 2 Bubble | Reception children | 9:00am | 3:00pm |
| Classroom 3 Bubble | Reception children | 9:10am | 3:10pm |
| Classroom 4 Bubble | Year 1 children | 8:40am | 2:40pm |
| Classroom 8 Bubble | Year 2 children | 9:20am | 3:20pm |
| Classroom 9 Bubble | Year 2 children | 9:30am | 3:30pm |










If your child has a confirmed key worker place at school, we will contact you today to let you know which bubble your child will be in. If your child has a confirmed place, then they are eligible to attend every day if you would like them to.



Your child may not be with their teacher and they may not be in their classroom.

We will begin consulting with Nursery parents and carers during the week beginning 15th June about school places. Thank you for your patience. Safety continues to be the priority.

Here are some of the actions that we are taking to minimise the risk of the virus spreading:

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|  | <p>Children will be in groups that we are calling 'bubbles'. There will be no more than 10 children in a bubble (8 in the Early Years). Children will remain in the same bubble all day. They will eat together and go outside together. Where possible, we will have 2 members of staff allocated to each bubble.</p> |
|  | <p>We have implemented a one-way system on the school site and around the building. There are signs and floor markings to help guide families. Keep left and follow the building all the way round before heading back down the drive.</p> |
|  | <p>Each bubble has its own arrival and collection time and place to minimise congestion and social mixing. Do not arrive before your time as parents and carers must not meet and wait on site as this is not safe. Please arrive on time. Being late is not helpful and risks the safety of other bubbles. Parents and carers must prepare their child and say goodbye away from the correct entrance door. There are floor markings and parents and carers must not come within 2 metres of staff or doors. Only 1 adult can bring their child to school. Please respect other families by not blocking the path. If you need to wait, stand by the building, allowing others to pass safely. Always stay at least 2 metres away from others.</p> |
|  | <p>Parents and carers will not be allowed to bring their children to school late or collect them early. The school office is closed to parents. The staggered drop off and collection times are essential to reduce social mixing.</p> |
|  | <p>Do not come to school if anyone in your household has a coronavirus symptom. Stay away for 14 days and implement national isolation measures. Anyone with a symptom can access a test.</p> <p>You must tell us if someone in your household has developed a coronavirus symptom.</p> <p>You could check your child's temperature in the morning before school.</p> |
|  | <p>Children should wear clean uniform every day. We understand that some uniform may no longer fit, and we can be flexible. Trainers are acceptable. No sandals please.</p> <p>A waterproof jacket with a hood and a sun hat will allow your child to play outside in all weather.</p> |

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|  <p>NO BACKPACKS</p> | <p>Children should not bring their book bag, their PE bag or any belongings from home. Children will not bring anything home from school.</p> |
|  | <p>If parents and carers wish to communicate with staff, they should ring or email school. Parents must respect social distancing at all times. We will always make time for you, but communication cannot be face to face as this is not safe.</p> <p>The school office is closed to parents. Ring 01332 662239 to speak to us. Continue to email enquiries to the year group email accounts.</p> |
|  | <p>Children will be asked to wash their hands thoroughly when they arrive at school. Children going upstairs will be asked to use hand sanitiser before holding onto the handrail. Handwashing will take place throughout the day. There is at least one sink in every classroom. Children will be taught about good hygiene.</p> |
|  | <p>Children will have their own table and their own tray of resources for the day. Resources will not be shared. Children will be taught about the importance of staying apart.</p> |
|  | <p>Doors and windows will be open throughout school to aid ventilation during the day.</p> |
|  | <p>Children will not go to the hall for assembly, PE or to eat their packed lunch. There will be no communal events.</p> |
|  | <p>Cleaning will happen throughout the day, especially the wiping of surfaces, door handles and handrails. Toilets will be cleaned three times a day.</p> |
|  | <p>Staff will need to wear PPE if they are required to administer First Aid or Intimate Care. Staff may wear PPE at the start and the end of the day.</p> |
|  | <p>If anyone, staff, or children, develops a coronavirus symptom during the day, they will be isolated immediately, and arrangements will be made for them to go home as soon as possible.</p> <p>https://www.cavclosei.derby.sch.uk/wp-content/uploads/2020/05/NHS-Symptoms-Poster.pdf</p> |

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|  | <p>You must tell us if your child is clinically extremely vulnerable. You must tell us if your child lives in a household where someone is clinically extremely vulnerable. https://www.cavclosei.derby.sch.uk/wp-content/uploads/2020/06/Clinically-Vulnerable-Criteria.pdf</p> <p>You must tell us if your child is clinically vulnerable. You must tell us if your child lives with someone who is clinically vulnerable.</p> <p>We will need to complete a Risk Assessment before your child can return to school.</p> <p>The government criteria for clinical vulnerabilities in on our website. Please note, asthma is a clinical vulnerability.</p> |
|  | <p>It is not advisable for your child to attend one than one setting at this time.</p> |

These strict measures are for the safety of you, your child and your family. They are also for the safety of our staff and their families. We must work together for the safety of our school community.

When your child has a confirmed place at school, we will send you our 'Welcome Back to School' booklet for you to share with your child as it will help to prepare them for everything that is new. If you would like a copy sending to you out of interest, please email leadership@cavclosei.derby.sch.uk and we will send you a copy.

Please do not bring your child to school if they do not have a confirmed key worker or vulnerable school place.

New enquiries for key worker places can be emailed to leadership@cavclosei.derby.sch.uk

The Government criteria for key workers is on our website. <https://www.cavclosei.derby.sch.uk/wp-content/uploads/2020/06/Key-Worker-Criteria.pdf>

For all the children that will continue to stay at home, we are still here for you too. We will continue to share Home Learning on a Monday morning and new Education City activities on a Tuesday. We will continue to share 'best work' from home in our weekly Friday newsletter. We will continue with the phone calls and the emails as well. We will also continue to send home learning packs where technology is a barrier to learning. If we can help in any other way, please let us know.

Parents will not be penalised if their child does not attend school. I know that you will decide what is best for your family during these unprecedented times.

Keeping children and staff safe is our utmost priority. Maintaining national social distancing measures stringently is not possible with young children in a school environment. We will try our best alongside the consistent implementation of protective measures.

All staff, children and their families can access a coronavirus test if they display symptoms.

Thank you so much for your continued support. We very much appreciate your kind words and feedback. We will always find time to respond to your queries and concerns.

This last week has been a challenge for our school community. Thank you for being respectful, kind and understanding.

Kind Regards

Mrs C Diffin

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Acting Headteacher