

## Standards and Curriculum

### Terms of Reference

1. **Membership** : Chair or Vice Chair of Governors, Head teacher or Deputy Head teacher (if a staff governor), other governors/associate members as agreed by the governing body
2. **The committee will:**
  - at the first meeting each academic year:
    - i. make recommendations on the appointment of Committee Chair
    - ii. make recommendations on the appointment of Committee Vice Chair
    - iii. review the terms of reference and remits for the committee
    - iv. report on these matters to the next full governing body meeting
  - ensure that the committee Chair, Head teacher and Clerk meet to develop an agenda for each committee meeting, consider the annual governing body planner as part of the agenda building process. The committee clerk to circulate the agenda and previous meeting minutes 7 days prior to the meeting.  
ensure that there is a Clerk at each meeting and agenda/minutes are produced and distributed at the next full meeting after the termly committee meeting
  - hold at least one meeting per term
  - operate with a quorum of at least three governors

Members of committee (names): Chrissy Diffin Helen Wilson Caroline Howett Rachel Allaway	Chair or Committee (name): Helen Wilson
	Vice Chair of Committee (name): Rachel Allaway
Meeting Dates for the Year:  02/12/19	Quorum: Three

## Remits

### Key focus of the committee:-

#### To monitor progress, pupil performance and other key improvement issues in the School Development/Improvement Plan

1. To ensure that the national curriculum is in place and to consider any disapplication to pupils
2. To agree targets for pupil attainment to be included in the School Improvement Plan.
3. To consider the school's performance data annually and to regularly monitor progress (suggested termly) towards in-year attainment targets for all children.
4. To receive and consider reports on standards of teaching
5. To receive monitoring reports on the attainment and welfare of vulnerable children and other groups of pupils with reference to local and national benchmark information.
6. To be aware of and receive advice on the legal responsibilities of governors in terms of Curriculum provision and assessment including Special Educational Needs provision.
7. To receive and consider reports on the allocation and impact of the "Pupil Premium" and "School Sport Premium" on raising standards of attainment
8. To consider, monitor and review the school's Curriculum policies on behalf of the governing body, for example
  - a. Religious Education, (including Collective Worship)
  - b. Sex and Relationships Education and Drugs Education.
  - c. Discipline and behaviour (including Anti-Bullying policy)
  - d. Special Educational Needs, including Gifted and Talented pupilsand make recommendations to the governing body. (refer to suggested list of policies for this committee on page (20)
9. To discharge duties in respect of pupils with special needs by appointing a "responsible person"
10. To support, and receive reports from curriculum link governors e.g.
  - Inclusion / Special Educational Needs
  - Literacy/Numeracy
  - Transition,
  - and other areas of the curriculum (by agreement)
11. To receive reports (written and verbal) from Senior Leadership Team members and curriculum leaders/managers relating to curriculum improvement action plans, intervention strategies and pupil performance data in all curriculum and Key stage areas
12. To prohibit the political indoctrination of pupils and ensure a balanced treatment of political issues

13. To monitor and review the school's curriculum contribution to its Equality scheme.
14. To monitor how the school listens to pupils' views.
15. To monitor the arrangements for school visits/residentials
16. To monitor the arrangements for collective worship and provision
17. To monitor the curriculum in respect of respect of Special Needs provision
18. To monitor the provision for vulnerable groups of children, e.g.
  - Black and Ethnic Minority Children
  - Traveller Children
  - Looked After Children
  - Young Carers

Chair's signature \_\_\_\_\_ Date \_\_\_\_\_

**Suggested committee documents/policies to be developed, reviewed and agreed**

1. Assessment, Recording and Reporting
2. Collective Worship
3. Religious Education (including Collective Worship)
4. Inclusion and Special Educational Needs (including Gifted and Talented and Vulnerable groups of children)
5. School visits and residentials
1. Teaching and Learning
2. Equality Scheme (Race, Disability duties)
3. Governors' Monitoring and School focus visits
9. Planning, Preparation and Assessment (PPA)
9. Class observation protocol
10. Curriculum Policies – for example Literacy, Numeracy, Physical Education
11. Homework

12. Marking
13. Home school agreement